

**Minutes of the Parish Council Meeting held on Tuesday 6th February 2018 at
7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Graham Drummond, Roz Smith, Derek Taylor, Michael Philpott, David Adams, Vicki Purbrick

Glynis Phillips

Apologies: Steve Fuller, Liz Taylor, Dee Sinclair, Chewe Munkonge

Absent: Julia Gasper, Bev O’Neil

	<p>Declarations of Interest</p> <p>No declarations of interest.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 2nd January 2018.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 2nd January 2018.</p> <p>The Crab Apple tree maintenance has now been completed.</p>	
	<p>Play area reports</p> <p>The large fallen branches in Downside Dip Play Area have been removed by Graham Drummond.</p>	
	<p>Community Safety Group</p> <p>Awaiting a meeting date.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>Ongoing parking issues outside the old shop at Sandhills. The Civil Enforcement Team are monitoring the situation.</p> <p>Conditions around the Planning Agreement for the Launderette at Sandhills expressed that it will not be open for residents.</p> <p>A consultation is taking place for the double yellow lines that could be installed at the Roundway and the corner of Ridgeway Road.</p>	

Access to Headington Project is on hold at present. There is not enough funding for the work on Headley Way.

They have applied for funding from the Growth Fund Bid. Money from that fund cannot be verified until March. The verification will be done by Homes England.

Stansfeld Site now has a live Webcam link on the Website to enable you to watch the construction work as it is happening.

The large pile of rubbish that was situated at the Roundway has now been removed.

Roz Smith will be arranging for the volunteers from the Parish Council to attend the Oxclean Event for an hour on the 4th March at 1.00 pm. The event will be for Risinghurst and Sandhills, meeting at Terrett Avenue.

Planning Applications

17/03342/FUL

Part demolition of the existing public house.
Part redevelopment and conversion to create a new community run public house at basement and ground floor level. Creation of 1 x 1 bed, 3 x 2 bed and 2 x 3 bed apartments (Use Class C3) and erection of 1 x 3 bed dwelling house (Use Class C3). Provision of private amenity space, landscaping and car parking.

53 Collinwood Road
Oxford

Mr O Francis

Comment: 28/1/18

18/00094/FUL

Demolition of existing conservatory and garage.
Erection of part single part two storey side and rear extension. Provision of car parking.

29 Netherwoods Road
Oxford

Mr M Gjegia

Comment: 19/2/18

18/00035/FUL

Erection of a two storey side and rear extension, insertion of 1 no. window and alterations to door to side elevation.

39 Downside Road
Oxford

Mr & Mrs Sutherland

18/00067/FUL

Erection of a single storey rear extension.

48 Netherwoods Road
Oxford

Mr R Pinkney

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current balances

Current Account: £57515.61

Savings Account: £11392.07

Clerk will advise on the Pavilion Maintenance costing from the Profit and Loss Report.

Additional funding recently received will be listed separately on the Agenda from the original savings account.

Clerk reported that the CIL money received to date from the City Council totalled £8546.52. Clerk will organise a transfer of funds to the savings account.

Correspondence Received

As per list provided.

Oxford Heritage Asset Register

Further investigations will take place. This is to decide whether to add certain areas on Risinghurst to the Asset Register.

Roz Smith will be looking into adding The Kilns to the register.

Consultation closing date is 26/2/18

City Ward Boundary Review

Awaiting a proposal before commenting further.

Emergency Planning

David Adams and Vicki Purbrick will be organising a draft plan using a template.

Playing Field

An email has been received from the Groundsman asking if some of the storm damaged trees can be maintained by Hamish Martin. The estimated time for the work involved is twelve hours. It was unanimously agreed by all Councillors to go ahead with the work. This was proposed by Derek Taylor and seconded by Barbara Naylor.

A groundsman report was distributed for perusal.

Two new quotes have been received for fertilizer and weed killer application.

First quote from Ady Podbery Grounds Care: £1198.25

Second quote from Sherriff Amenity: £1262.28

The Council will proceed with the cheapest quote, as long as they will be environmentally friendly to the bees.

The tree survey by the Whole Tree Company will start on the 7th February.

The Dennis Wicket Mower will require regrinding/sharpening this year. The cost will be similar to last year, £100.00 - £150.00, depending on any replacement parts required. It was unanimously agreed by all Councillors to go ahead with the work required. This was proposed by Barbara Naylor and seconded by Roz Smith.

Clerk will find the message sent to Philip Bonnier re. Solicitor meeting and will forward to Barbara Naylor.

Pavilion Renovation

Peter Jacques has been liaising with Unicol re. condition of the shutters on the building. Peter Ligertwood has visited the site and suggested design ideas. The aluminium shutters would be manufactured free of charge. The Parish Council are very thankful for the contribution.

The Football Team have asked the following questions:

Can they can use concrete blocks instead of installing a concrete base for the storage container they would like to purchase? The Council have agreed.

Can they install a donated Defibrillator in the Pavilion? The Council have said yes but a location for installation will need to be agreed.

Can they paint the interior of the Pavilion? The Council have agreed. They will need a copy of insurance from the company involved.

Can they change the flooring in the meeting room from carpet to linoeum? The Council have agreed that they can change it to a non-slippery linoeum.

Can they hold their own mini Football Tournament at the end of August? The Council agreed to the Tournament but has concerns about parking and disturbing the local residents. Thornhill Park & Ride site to be advertised as event parking.

Firework Event Date

Clerk to request a price from Fantastic Fireworks for the 2018 Event. Date proposed is the 10th November 2018.

Risk Assessments

Clerk asked if the Council wanted to make any changes to the current administration risk assessment. Roz Smith has asked for Councillor Training to be added.

Graham Drummond very kindly volunteered to do the risk assessments for the Play areas, Playing Field and Pavilion.

AOB

Barbara Naylor informed the Council that the date for the Fete will be on the 10th June 2018.

David Adams would like to try and move the Sandhills tree work forward. It was suggested that he could ask Hamish Martin to look at what work that would be involved.

Clerk will forward the email address for Hamish Martin.

David Adams expressed his concerns about neglected grass verges. He would like to see it as a clause on all planning applications that if a verge has been damaged whilst work has taken place, they should be obliged to correct it.

Vicki Purbrick has expressed concerns about the lack of salt bins in Sandhills. Roz Smith will ask what happened to the bins as they were there originally.

Roz Smith has asked for an Agenda item to be added to the next meeting. The item will be to discuss a salt bin installation at Quarry School Place.

No other business.

Meeting closed at 9.00 pm.