

**Minutes of the Parish Council Meeting held on Tuesday 3rd April 2018 at
7.00 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, David Adams, Vicki Purbrick
Liz Taylor, Graham Drummond, Michael Philpott

Dee Sinclair, Glynis Phillips

Apologies: Chewe Munkonge, Roz Smith

Absent: Julia Gasper, Bev O'Neil

<p>Public Session</p> <p>The Groundsman attended the meeting to discuss the current situation with the tree project.</p> <p>It has been decided not to purchase a chipper. This is because a good quality/industrial type chipper would cost a lot more money than originally thought. It was discussed and agreed that the Groundsman could make the decisions needed on site as to whether the jobs required a daily hire or a weekly hire machine.</p> <p>Two Chestnut trees inside the main gate area will require chopping down. The groundsman asked if this could be done whilst a chipper is on site. It was agreed to go ahead.</p> <p>Concerns have been raised about the condition of the large Oak Tree (No. 9). It was decided that this will be reviewed again when all other work has been completed.</p> <p>Clerk was asked to report the Criminal Damage on-line.</p>	
<p>Declarations of Interest</p> <p>No declarations of interest.</p>	
<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
<p>To Confirm the Minutes of the Meeting held on the 6th March 2018.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p>Matters Arising from the Minutes of 6th March 2018.</p>	

<p>Clerk reported that the new dog bin installation will happen within the next few weeks.</p>	
<p>Play area reports</p> <p>No changes to report.</p>	
<p>Community Safety Group</p> <p>Awaiting a meeting date.</p>	
<p>To Receive Report from Outside Bodies</p> <p>A local resident has asked if an additional dog waste bin could be installed in Downside Road. It was discussed and decided that at this time they would not install another bin. A certain amount of bagged dog waste can be thrown away in normal waste bins in the area.</p> <p>The Highways maintenance budget has now been transferred.</p> <p>The City Council has launched a Social Enterprise which is to increase business. Some Council Services will be offered to private companies and authorities, hoping to bridge a gap of funding that will appear once funding from Central Government ceases.</p> <p>Wychwood planning application will be going to Committee shortly.</p> <p>It has been discussed and agreed that the City Council have no pay gaps. The living wage is £9.64.</p> <p>Police “Have your say” meetings are being held at the Ampleforth Public House.</p>	
<p>Planning Applications</p> <p>18/00557/H42</p> <p>Application for prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 3.3m, and for which the height of the eaves would be 3m.</p> <p>42 Ringwood Road Oxford</p> <p>Mr C Dunsmuir</p> <p>Comment: 23/3/18</p> <p>18/00583/FUL</p> <p>Erection of two storey side and rear extension</p>	

to include a front porch. Erection of rear
outbuilding for use as a summer house/garden
shed/cycle storage.

31 Burdell Avenue
Oxford

Mr D Goodgame

Comment 9/4/18

18/00679/FUL

Erection of a part single, part two storey
rear extension.

38 Ringwood Road
Oxford

Mr & Miss S Trousdell
Miss L Wise

18/00670/FUL

Change of use of dwelling house
(Use Class C3) to House in
Multiple Occupation (Use Class C4)

11 Sermon Close
Oxford

Mr M Ivankovic

Comment: 13/4/18

18/00754/FUL

Erection of a single storey front and
A two storey side extension.

Windrush
1 Bursill Close
Oxford

Mr K Ijaz

18/00590/FUL

Demolition of existing single storey garage outbuilding and erection of 1 x 2 bed detached dwelling (Use Class C3). Provision of parking, cycle and bin storage.

3 Grovelands Road
Oxford

Mrs M Jones

18/00731/FUL

Erection of a two storey building to create a 1 x 3 bed dwelling. Provision of private amenity space, car parking, bin and cycle storage.

2 Downside Road
Oxford

Mr Tarrent-Willis

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current balances

Current Account: £59,304.96

Savings Acc: £11392.07

Savings Acc: £8546.52
(New Projects)

Clerk has looked into the British Telecom bill as requested. Two additional options have been identified.

Current deal is £40.70 a month

24 month deal/next day fix is £33.50 a month
24 month deal/2 day fix (Value Line) £29.70 a month

Clerk will liaise with British Telecom further about the calls included on the value line.

Correspondence Received

As per list provided.

Oxford Green Belt Network Renewal

Deferred until next meeting.

Tractor Insurance

The renewal quotation has been received from John Peers Ltd. The cost for another year would be £197.48. It was unanimously decided to go ahead for another year. This was proposed by Derek Taylor and seconded by Steve Fuller.

Annual Parish Meeting

It was decided to arrange the Annual Parish Meeting for the 15th of May. Clerk to contact the Community Centre about booking the meeting room.

Noticeboards Update

Steve Fuller reported that the work had been done on the Roundway board. Since the installation of the new perspex front it has now been broken. Clerk has requested another replacement quote from the City Council. Derek Taylor reported that he was not happy with the work that has taken place. He will send a detailed email to the Clerk so she can forward this on to the City Council team. The invoice will not be paid until they are happy with the work.

Fireworks Cost/Deposit

Clerk explained that she has been contacted by Fantastic Fireworks to say that a 10% deposit is required for the next event. Costs will be the same as last year. The cost for last year was £2568.00 plus VAT so the deposit required will be £256.80. It was unanimously agreed to go ahead. This was proposed by Steve Fuller and seconded by Derek Taylor.

Oxford Heritage Asset Register

Clerk explained that she had sent a form off for the C S Lewis Nature Reserve. Roz Smith said she would fill in a form for the Kilns.

City Ward Boundary Review

The number of dwellings has increased. Adjustments in Quarry will be made. The Final proposals will be made in October. The October to December Commission Draft Order will go to Parliament.

In May 2020 there will be new elections, 24 Wards.

Emergency Planning

More investigations are taking place to take this further.

Playing Field/Pavilion

Currently waiting to hear from Philip Bonnier with regard to Deeds.

The Groundsman was enquiring whether he could purchase blinds for the Pavilion. It was decided to wait until it has been decorated before agreeing to costs. It was asked if a thank you letter could go to the owner of Unicol for the work and expenses involved in helping to secure the windows in the Pavilion.

The Groundsman was asking if he could purchase a new pressure washer for washing off the equipment at the field. The last quotation received was for £188.50 from John Lewis. This was discussed and was agreed to go ahead with the purchase. All Councillors unanimously agreed to the purchase.

Allotments Tree

A letter has been received from a local resident (Netherwoods Road) asking if work could be done on a tree that is located on the Allotments Site, also affecting the bottom of her garden. It was decided to ask Mr Martin if he could liaise with Steve Fuller about a quotation.

Risk Assessment Update

Graham Drummond would like to highlight to the Council the following issues on the Risk Assessments that have recently taken place:

A tree in Olive Jacks Field that requires attention.

Kickabout Play Area Sign – To be investigated.

A pond that seems to be filling up in the wood. Purchase of a sign to be investigated.

Parish/City Meeting Update

Derek Taylor attended the City Meeting on behalf of the Parish Council. Data Protection changes that are due take place were discussed.

A CIL Money listing was discussed and it was confirmed how much each Parish Council had received.

There were concerns about pollution levels increasing in Marston, especially if they introduce more traffic lights.

Community Charges were discussed. It was announced that Risinghurst had a 9% increase. Overall charge increases work out to be 5.5%.

Clerk confirmed that she attended a webinar with the SLCC to see what changes are needed for the Data Protection Updates required. Unfortunately templates required for most of the changes are still being processed. Clerk will keep checking the SLCC website for templates.

Tree Report

Two quotations have been received for T16 on the tree report.

ARB UK Ltd - Fell large Poplar tree to ground level, cost £850.00.

Total Tree Care – Fell large Poplar tree to ground level, cost £1300.00

After discussion it was unanimously agreed to go ahead with the cheaper quotation. This was proposed by Barbara Naylor and seconded by Derek Taylor.

AOB

Clerk to let Chairman know the current situation on absent Councillors.

The Forest Group from Sandhills will be utilising wood from the Playing Field.

No other business.

Meeting closed at 9.00 pm.