

**Minutes of the Parish Council Meeting held on Tuesday 4th September 2018
at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, David Adams,
Michael Philpott, Roz Smith

Glynis Phillips, Michelle Ham, Nadia Amin

Apologies: Liz Taylor, Graham Drummond, Vicki Purbrick, Chewe Munkonge,
Martyn Rush

Absent:

	<p>Declarations of Interest</p> <p>No declarations of interest.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 3rd July 2018.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 3rd July 2018.</p> <p>Road works in Kiln Lane have been given an extension to the 7th September to complete the work.</p>	
	<p>Play area reports</p> <p>It was reported that a tree in Downside Dip needs attention. Clerk to contact Oxwood. Steve Fuller reported that the inner fencing at the Kickabout Area is in poor condition. The goal area is currently damaged. Steve will look into what repairs are required.</p>	Clerk
	<p>Community Safety Group</p> <p>Safer Oxford - Project Cuckoo. Investigations are continuing on vulnerable people/housing in Oxford.</p> <p>It was discussed that it could be useful to have more police/youth engagement in the area.</p> <p>The Ampleforth Arms is closed at present. Police are testing the area. It was suggested that a meeting to discuss its future could be beneficial.</p>	

<p>A consultation was mentioned to allow motor vehicles over Shotover on two routes where they are currently not allowed. The City Council have objected to the proposal.</p> <p>Next meeting will be held on the 11 September 2018.</p>	
<p>To Receive Report from Outside Bodies</p> <p>Glynis Phillips reported that the priority budget may be spent on the Community Centre.</p> <p>Roz Smith had a meeting with the Police to discuss the increase in burglaries/attempted burglaries in the area.</p> <p>County Council – there was a report on Fit for the Future. Currently the Council has 10% enquiries coming in by digital means. They are currently looking at increasing the percentage but this could mean less administration roles.</p> <p>The subjects discussed most by Parishioners in meetings with Roz Smith held in June/July were speeding traffic and the Six Bells.</p> <p>The Risinghurst Community Centre has now had new adult toilets installed in the building.</p>	
<p>Planning Applications</p> <p>18/01760/FUL</p> <p>Erection of a single storey rear infill extension.</p> <p>1 Terrett Avenue Oxford</p> <p>Mr & Mrs Beavon</p> <p>18/01892/FUL</p> <p>Erection of a two storey side extension.</p> <p>107 Merewood Avenue Oxford</p> <p>Dr & Mrs Zugaj</p> <p>18/01413/FUL</p>	

Erection of a part single, part two storey side and two storey rear extension.

66 Merewood Avenue
Oxford

Ms G Brown

Comment: 10/8/18

18/01852/FUL

Erection of a single storey rear extension. Installation of 1 no. flue to side elevation. Alterations to 1 no. window to rear elevation.

55 Netherwoods Road
Oxford

Mr & Mrs Antoniak

Comment: 24/8/18

18/01414/FUL

Erection of a part single, part two storey side and two storey rear extension.

64 Merewood Avenue
Oxford

Mr & Mrs Hanger

Comment: 20/8/18

18/02018/FUL

Erection of replacement conservatory to rear.

16 Hosker Close
Oxford

Mr R Tutton

18/02083/FUL

Erection of a part single, part two storey rear extension. Insertion of 1 no. window to west elevation. Insertion of 2 no. rooflights to front roofslope.

Bush House
2 Merewood Avenue
Oxford

See Saw Charity

Comment: 10/9/18

18/00960/FUL

Alterations to roof to form hip to gable enlargements to original roof and side extension and formation of 1 no. rear dormer (amended plans and description).

9 Hill View
Oxford

Mr & Mrs J Taylor

Comment: 13/9/18

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account:	£53,553.57
Savings Acc:	£11392.07
Savings Acc: (New Projects)	£8546.52

A cheque was rewritten from the August list. This was to change a payment made out to Oxwood to a Mr Martin.

Correspondence Received

As per list provided.

Playing Field/Trees

A Football Tournament took place on the 26th August 2018. The Parish Council were only given two days warning. It was decided to put this as an item on the next Agenda to discuss it fully.

Groundsman’s report was distributed for information. It has been confirmed that most of the tree survey work has been completed within budget. Outstanding items are T34 (Hawthorn – Thornhill Path), T9 and T40 (Oak trees), which need to be reduced when the trees are in a dormant state. The Council unanimously agreed to complete the work. Peter will keep the Council informed of the costs prior to the work to enable them to have a complete picture of costs involved.

Safety work to an Ash tree (T18) in Olive Jacks Field was discussed. Pictures of the issues were shown to the Council. The maximum estimation that has been given is £400.00. It was unanimously agreed by all Councillors that the work was necessary and needed doing. This was proposed by Barbara Naylor and seconded by Derek Taylor.

A possible purchase of a Kissing Gate was discussed to stop horses entering the Playing Field. After discussion it was decided to consider purchasing two gates. Further investigations to continue. A budget of up to £1200 inclusive of VAT was agreed. This was unanimously agreed by all Councillors. This was proposed by Roz Smith and seconded by Barbara Naylor.

Emergency Planning

It was decided to defer this item for another month due to time limitations on the current Agenda. David Adams will liaise with the contact to see if he is able to attend the November meeting. If required the meeting will start at 7.00 pm in November.

DA

Clerk mentioned that she had been trying to contact Saltgritters Ltd to confirm the route that is being carried out. Kiln Lane confirmation is required as the Council does this on their route, the worst areas being the top of Netherwoods Road and Downside Road.

DA/
CLERK

David Adams will investigate further whether a salt bin is required at Merewood Avenue/Roberts Close. Clerk to contact Jennie Howard to see if she thinks the company is still operating.

New Member

A request has been received from Michelle Ham, a local resident, to join the Parish Council. The form was discussed and it was unanimously agreed that Michelle could join the Parish Council. This was proposed by Roz Smith and seconded by Derek

<p>Taylor.</p> <p>Clerk will ask for advice to whether Nadia Amin can join the Parish Council and will report back at the next meeting.</p>	Clerk
<p>Officer's Expenses</p> <p>Steve Fuller has concerns that now the Clerk is at the top of her salary scale she will no longer have any compensation for the running costs of the office from her address. It was decided to request advice from the SLCC.</p> <p>Outdoor Gym Equipment</p> <p>Barbara Naylor and Nadia Amin were updating the Council on a meeting that took place at the Playing Field with the City Council. A quotation of £20,000 was given from the City Council to install gym equipment in the field. Nadia Amin is looking into the possibility of applying for a grant from Wren.</p> <p>Olive Jacks Tree Work</p> <p>A tree work recommendation has been received from Oxwood. An Ash tree at the entrance to Olive Jacks Field had two large limbs semi attached which are hanging over the footpath. After wind damage, a closer inspection took place. One of the wounds has a large cavity going into the main stem and this will leave the wound open to pathogens, infection and rot – diseased wood. The other wound, which has been there for some time, has now gathered large fungal fruiting bodies. Clerk provided pictures of the tree.</p> <p>Three recommendations for the tree:</p> <ol style="list-style-type: none"> 1, Fell to ground level 2, Remove hanging limbs and reduce the existing crown 3, Monolith to safe height, remaining stem to be left as a habitat pole <p>Estimation of cost would be maximum of £400.00.</p> <p>It was unanimously agreed to go ahead with the monolith. This was proposed by Barbara Naylor and seconded by Steve Fuller.</p>	Clerk
<p>Policies</p> <p>Clerk to re-send the policy to Roz Smith to make some adjustments and it can then be approved by the Council. The Tree Policy can be reviewed at the same time.</p> <p>Allotments Trees</p>	RS

Clerk brought a copy of the Allotment Agreement to the meeting for discussion. This was to confirm whether the Council would be paying for the tree work to take place. It was discussed and decided that the Council would pay for work to take place. Clerk to contact Oxwood for a quotation.

Clerk

Barton/Sandhills Pathway

David Adams has visited the area and completed a litterpick. He believes the area is now acceptable.

Internal Audit

The Internal Audit has now been completed. It was reported that everything is okay and for the Clerk to carry on updating older assets with as much information as possible.

External Audit

Clerk reported that she has not yet heard from the newly appointed External Auditors.

Fireworks Event

Clerk confirmed that she has contacted St Johns Ambulance for the event. After discussion it was decided that the fair rides would not be invited to attend the event this year. Roz Smith will be distributing posters for the noticeboards.

RS

Gates will open at 5.30 pm
Fire to be lit at 6.00 pm
Fireworks will start at 6.45 pm
Fireworks will end at 7.00 pm

Costs:
Adult £3.00 each
Age 5-16 £2.00 each
Under 5's free of charge

Refreshments will be available.

Antivirus Software

A quotation has been received from Computer Assist for another year's renewal. The cost will be £29.00. It was unanimously agreed to go ahead with another year. This was proposed by Barbara Naylor and seconded by Steve Fuller.

AOB

Derek Taylor commented that he would like to see a Defibrillator in Sandhills.

No other business.

Meeting closed at 9.50 pm