

**Minutes of the Parish Council Meeting held on Tuesday 6th November 2018
at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, David Adams, Roz Smith,
Michelle Ham, Nadia Amin, Liz Taylor, Graham Drummond

Glynis Phillips, Martyn Rush

Apologies: Vicki Purbrick, Chewe Munkonge, Michael Philpott

Absent:

Emergency Plan Presentation

What emergencies to consider?

What facilities would be available: Power, Emergency Services, and Roads available?

If a plan has been organised and an emergency happens, when help arrives things can be resolved more quickly.

I.e. Pets plan, water, food, heating, Dialysis, refrigeration of drugs

If information has been collated in advance, it can be handed directly to emergency services to calm the situation as soon as possible.

Be respectful of information from people.

Points to consider:

- First Aid Volunteers
- Damage to Environment
- Insurance for Volunteers
- Childcare
- Vulnerable People
- People Skills

How would evacuation take place if required?

Utility Companies now hold listings of vulnerable people if they have registered with them. This enables them to have access to resources more quickly if an emergency arises. Utility Companies can also be contacted for a Hob Isolation Switch for

	<p>Dementia sufferers (this enables them to stay at home longer).</p> <p>All of the information above can now be taken in to consideration when a plan is created.</p>	
	<p>Declarations of Interest</p> <p>Declaration of interest was made by Roz Smith and Michelle Ham in Item 12.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 2nd October 2018.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 2nd October 2018.</p> <p>Clerk has chased the quotations for the removal of the Sycamore trees at the allotments and the tree pruning in Downside Dip Play Area.</p>	
	<p>Play area reports</p> <p>Steve Fuller will liaise with the Groundsman for his help with one of the gates at the Kickabout Area.</p>	
	<p>Community Safety Group</p> <p>No meeting has taken place.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>A residents' meeting will be taking place in Sandhills School on the 20th November at 7.30 pm. Residents can ask questions. Common subjects to discuss will be parking and controlled parking zones.</p> <p>Living Wage Foundation has announced a new living wage of £10.02 per hour.</p> <p>The A40 crossing was discussed, especially following the incident that happened on the 5th of November involving a young boy. Liz Taylor will draft a letter to send to the local council to highlight the incident. Glynis Phillips said she thought the design work for the crossing would be completed by the end of the financial year. It could be for cyclists/pedestrians. Costs could be £3-4 million.</p> <p>Councillors expressed concerns that there are no signs near the roundabout stating it is a 30 mile an hour speed limit. Clerk will put Speed Indicator Device on the next agenda for discussion.</p>	<p>LT</p>
	<p>Planning Applications</p> <p>18/02561/FUL</p>	

Removal of existing garage and front porch. Erection of a part single, Part two storey side extension and 2 no. first floor rear extensions To create 2 x 1 bed dwellings (Use Class C3). Provision of amenity Space, car parking, bin and cycle storage.

304 London Road
Oxford

Mr M Dogar

Comment: 7/11/18

18/02669/FUL

Erection of single storey rear conservatory.

49 Kiln Lane
Oxford

Mr V Aggarwal

Comment: 12/11/18

18/02777/FUL

Erection of 2 x 3 bed dwellings (Use Class C3). Provision of Car parking and bin and cycle storage.

174 Old Road
Oxford

Mr M Saddiq

18/02812/FUL

Erection of first floor rear extension. Formation of juliet balcony to rear elevation. Insertion of 2 no. rooflights to rear elevation.

Antara House
Upper Meadow
Oxford

Mr S Singh

1802801/VAR

Removal of condition 2 (Development in accordance with approved plans) of planning permission 16/02618/FUL (Demolition of redundant former outdoor education centre buildings; construction of a new science education centre and innovation

centre with parking, access and landscape enhancement).

16/02618/FUL

Demolition of redundant former outdoor education centre buildings; construction of a new science education centre and innovation centre with parking, access and landscape enhancement.

Stansfeld Park
Quarry Road
Oxford

Mr M Francis

18/02830/FUL

Repositioning of boundary wall to east elevation to increase enclosed garden space.

23 Terrett Avenue
Oxford

OX3 8FE

Mr M Branderhorst

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

A future budget report was discussed.

The bank balances were as follows:

Current Account: £68,928.00

Savings Acc: £11392.07

Savings Acc: £8546.52
(New Projects)

Correspondence Received

As per list provided.

Grant Request – Risinghurst Community Centre

Roz Smith and Michelle Ham left the room. A request has been received from Risinghurst Community Association for money towards new toilet facilities in the Community Centre. After discussion it was decided that a grant of one thousand pounds would be given on completion of the work. All Councillors unanimously agreed to the decision. This was proposed by Steve Fuller and seconded by Barbara Naylor.

Wood Farm Controlled Parking Zones

Clerk distributed a consultation document that had been received so all Councillors were aware of the situation. Clerk will ask for a copy of the information to be put on the Website for parishioners to view if required.

Clerk

Risk Assessments

This item will be discussed further at the next meeting.

Salt Bins

Clerk has contacted the Council and requested six salt bins for the Parish. On the original documentation the cost was £250 per bin. On a recent email received the Council said the cost was £450. Clerk will confirm price before placing the order consisting of four new bins for Sandhills, one for Chillingworth Crescent and one for Stansfield Road.

Clerk

Website Monthly Updates Renewal

The renewal for the Website monthly updates has been received. The cost for another year would be £72.00. After discussion it was decided unanimously agreed to go ahead with the renewal. This was proposed by Barbara Naylor and seconded by Steve Fuller.

Fireworks Event

Barbara, Margaret and Joe will be on the main gate. Derek Taylor will organise the float for the evening. Barbara Naylor will contact the Oxford Bus Company so they will know that the route could be congested, especially in the vicinity of Ringwood Road.

BN

Precept

The Clerk reminded the Council that the Precept request will be required shortly from the City Council. A decision will be required at the next meeting. Clerk will contact Adrian Wood to see if he would be able to attend the next meeting for advice on the Precept.

Clerk

Senior Christmas Party

	<p>Barbara Naylor distributed posters for the Senior Christmas Party that is being held by the Risinghurst Community Fete Committee.</p>	
	<p>AOB</p> <p>Graham Drummond reported an increase in molehills in the Playing Field. He will investigate further.</p> <p>Clerk will re-chase the dog bin that has still not been installed in Spring Lane.</p> <p>Roz Smith has been looking at the form which is currently used for the hire of the Pavilion. Two more areas that could be introduced are Parking/Safeguarding.</p> <p>It was mentioned that it would be good to have a paper copy of the Newsletter again and possibly a Facebook Page.</p> <p>Derek Taylor will be attending the City/Parish Forum meeting on Monday and asked if anyone had anything that they would like discussed. No items were mentioned.</p> <p>The Clerk has been contacted to ask if a date has been decided for the ‘Trees of Remembrance’ Service. Clerk will inform them that the sapling will be looked after by David Adams for a while until it grows large enough to be transplanted.</p> <p>No other business.</p> <p>Meeting closed at 9.30 pm</p>	<p>Clerk</p>