

**Minutes of the Parish Council Meeting held on Tuesday 1<sup>st</sup> November 2016  
at 7.30 pm at Risinghurst Community Centre**

Present: Derek Taylor, Barbara Naylor, Steve Fuller, Graham Drummond, Liz Taylor, Roz Smith, Michael Philpott, Vicki Purbrick, Jennie Howard, Julia Gasper

Dee Sinclair, Glynis Phillips

Apologies: Chewe Munkonge, Bev O’Neil

Absent:

<p>The Parish Council met the Football Club for an update meeting at 7.00 pm. The teams have increased from three to twelve. They have asked the Council if the Pavilion could be made bigger for extra changing facilities and toilets. This would also involve Disabled access/toilets to be provided. The Parish Council have asked the Football Team to discuss further and bring a plan to the Council for consideration.</p>	
<p><b>Declarations of Interest</b></p> <p>Barbara Naylor and Derek Taylor expressed an interest in Item 15.</p>	
<p><b>Community Beat Police Officers Report</b></p> <p>No report given. A possible meeting is still being investigated.</p>	
<p><b>To Confirm the Minutes of the Meeting held on the 4<sup>th</sup> October 2016.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p><b>Matters Arising from the Minutes of 4<sup>th</sup> October.</b></p> <p>No matters arising.</p>	
<p><b>Play area reports</b></p> <p>Steve Fuller will be taping the ropes in Olive Jacks Play Area. A report has been received reporting a hole in the fence at the Kickabout Play Area. Steve Fuller will investigate and will report back to the Council.</p>	
<p><b>Community Safety Group</b></p>	

	<p>Meeting to be arranged.</p>							
	<p><b>To Receive Report from Outside Bodies</b></p> <p>Dee Sinclair asked if we could contact the City Council and let them know the outcome of the quotation received about the Crab Apple tree. Clerk to contact them.</p> <p>It was reported that a lot of comments have been made on line re: Wychwood Foundation planning application.</p> <p>Neilsens planning application is back on the list for comments.</p> <p>Two new directors have been announced at Oxfordshire County Council for our Adult Services and Children’s Services Directorates. Lucy Butler has been Deputy Director for Children’s Social Care and Youth Offending Services for several years and will be stepping up to fill Jim Liever’s shoes when he moves on to pastures new later this year. Kate Terroni will be our new Director of Adult Services, having been John Jackson’s deputy since 2014.</p>	<p>Clerk</p>						
	<p><b>Planning Applications</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%; vertical-align: top;">16/02549FUL</td> <td style="width: 50%; vertical-align: top;"> <p>Erection of building to provide 4 x 3-bed, 3 x 2 bed and 2 x 1 bed apartments. Provision of amenity space 22 No. car parking spaces and cycle store. Formation of new vehicular access from Lewis Close.</p> <p>4 Wychwood Lane Oxford</p> <p>Wychwood Foundation</p> </td> <td style="width: 30%; vertical-align: top;">Comment: 31/10/16</td> </tr> <tr> <td style="vertical-align: top;">16/02678/B56/FUL</td> <td style="vertical-align: top;"> <p>Change of use of Nielsen House and annex from office (Use Class B1(a)) to residential (Use Class C3) to provide 30 x 1-bed flats and 63 x 2-bed flats. This application is for determination as to whether prior approval of the Council is required and, if required, whether it should be granted. This application is assessed solely in respect of transport and highway impacts and contamination and flooding risks</p> </td> <td style="vertical-align: top;">Comment: 21/11/16</td> </tr> </table>	16/02549FUL	<p>Erection of building to provide 4 x 3-bed, 3 x 2 bed and 2 x 1 bed apartments. Provision of amenity space 22 No. car parking spaces and cycle store. Formation of new vehicular access from Lewis Close.</p> <p>4 Wychwood Lane Oxford</p> <p>Wychwood Foundation</p>	Comment: 31/10/16	16/02678/B56/FUL	<p>Change of use of Nielsen House and annex from office (Use Class B1(a)) to residential (Use Class C3) to provide 30 x 1-bed flats and 63 x 2-bed flats. This application is for determination as to whether prior approval of the Council is required and, if required, whether it should be granted. This application is assessed solely in respect of transport and highway impacts and contamination and flooding risks</p>	Comment: 21/11/16	
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	<p>Nielsen House Oxford</p> <p>Headington Developments Ltd</p> <p>1602618/FUL</p> <p>Demolition of redundant former outdoor education centre buildings; construction of a new science education centre and innovation centre with parking, access and landscape enhancement</p> <p>Stansfeld Outdoor Education Centre Oxford</p> <p>Comment: 19/11/16</p>	
	<p><b>Finance</b></p> <p><b>Discuss &amp; Agree Cheques for Payment</b></p> <p>The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.</p> <p>The bank balances were as follows:</p> <p>Current Account: £31,733.88 Savings Acc: £7312.09</p> <p>Grass Cutting maintenance contract will be reviewed at the next meeting.</p>	
	<p>Correspondence Received</p> <p>As per list provided.</p> <p><b>Fireworks Event</b></p> <p>Clerk confirmed that St Johns Ambulance will be doing the first aid cover and the Fire Station has also been contacted. Clerk to invite the Police along.</p> <p><b>Rebuilding Bridge Update</b></p> <p>A quotation has been received for the supplies required to repair the bridge in the</p>	<p>Clerk</p>

woods. Cost is £127.43. All Councillors unanimously agreed to the decision for the supplies to be purchased. This was proposed by Steve Fuller and seconded by Roz Smith.

### **External Audit**

Clerk has received a letter from BDO explaining that the audit is now complete. The Parish Council would like to say thank you to the Clerk.

### **Quarry WI**

Barbara Naylor and Derek Taylor left the room.

A grant request has been received from Quarry W.I. The funding would go towards transport to enable people to attend the meetings. This was discussed by the Council and it was agreed to give a grant of £375.00. This was proposed by Graham Drummond and seconded by Steve Fuller. All Councillors unanimously agreed to the decision.

### **Hourly Rates 2016**

The Annual Pay Review was discussed. Clerk confirmed that an increase has been made on the pay scales this year and gave the relevant document to the Chairman.

Clerk left the room.

Chairman confirmed that the current rate is SCP27 £12,317 per hour. The next rate on the scale would be SCP27 £12,440 per hour. The item was discussed and it was decided that the Clerk could have the new rate. The rate was modified in April 2016. It was decided to back date the amount to April 2016. This decision was proposed by Barbara Naylor and seconded by Steve Fuller. All Councillors voted and unanimously agreed to the decision.

### **Allotment Update**

Clerk has received a two quotations, one from Treescape and one from Ringrose Tree Services. The Ringrose quotation was the cheapest so the Council will move forward with them for the work required. Clerk to contact Ringrose Tree Services.

Clerk

### **Risk Assessments**

Clerk read through the Risk Assessments received. It was decided that no urgent attention was required at this time.

### **City/Parish Update**

Next meeting will be held on the 12<sup>th</sup> December

**Bus Service**

Some questionnaires have been received voicing opinion on whether to have a bus service. It was decided that a cut off date needs to be decided upon and requested it to go out into the next Chronicle.

**Wheatley Park School Donation Request**

The letter for the donation was received too late this year to enable the Parish Council to contribute. Clerk to send a letter to the School letting them know that more advance notification is required.

Clerk

**Sandhills Noticeboard**

Glynis Phillips, Dee Sinclair and Derek Taylor will visit every Parish notice board and will report back to the Parish Council as to what work would be required to bring them back to an acceptable standard.

**AOB**

A Share Offer Relaunch meeting is being held by The Amp Community Pub Limited on the 4<sup>th</sup> November, 6.30 pm onwards at the Risinghurst Community Centre.

The deadline date for the next issue of the Chronicle will be on the 15<sup>th</sup> November. Distribution date will be on the 20<sup>th</sup> December.

Spring Clean 2017 is being held on the 3-5 March 2017.

Molehills have been reported in the Playing Field. Graham Drummond will investigate having the issue looked at.

Meeting closed at 8.50 pm.

The next meeting is due on Tuesday 6<sup>th</sup> December 2016 at 7.30 pm at Risinghurst Community Centre.