

**Minutes of the Parish Council Meeting held on Tuesday 3rd October 2017 at
7.00 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Roz Smith, Vicki Purbrick, Liz Taylor,
David Adams, Graham Drummond, Steve Fuller

Dee Sinclair, Glynis Phillips

Apologies: Michael Philpott, Bev O’Neil, Chewe Munkonge

Absent: Julia Gasper

	<p>Public Session</p> <p>No public present.</p>	
	<p>Declarations of Interest</p> <p>No declarations of interest.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 5th September 2017.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 5th September 2017.</p> <p>Clerk reported that Jim Boyland will be carrying out the work from October onwards.</p> <p>One of our volunteers at the Playing Field knows a colleague in the Arboretum. He will ask him if he is interested in carrying out a tree survey for the Parish Council.</p>	
	<p>Play area reports</p> <p>Steve Fuller has reported a gap in the fencing at the Kickabout Area. He has made the relevant repairs on behalf of the Council.</p>	
	<p>Community Safety Group</p> <p>Awaiting meeting date.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>Andy Poole, the new Sergeant, will be coming back to the area in December.</p> <p>The bus stop issues that have been reported in Kiln Lane are currently on hold until pictures can be provided to progress further.</p>	

Steve Axtell will investigate the Kiln Lane junction road markings, Roundway issues, play area access in Richards Way and road markings/signage on the Green Road roundabout.

The City Council have been contacted re: tree work required in Sandhills. They have been asked to see what work could be done by volunteers.

It was reported that the Recycling rate has made it to 50%.

The Houses and Homelessness Strategy is being investigated.

Oxford City has received an RSPCA award.

A Wood Farm Outreach Community Event will be taking place and they have asked if they can advertise it on our noticeboard.

Planning Applications

17/02148/FUL

Replacement of existing roof, loft conversion to include formation of 3 no. dormer windows to both side elevations. Juliette balcony to rear elevation and insertion of 1 no. rooflight to front elevation.

22 Merewood Avenue
Oxford

Mr M Ramzan

Comment: 2/10/17

17/02223/FUL

Erection of single storey side extension.

58 Merewood Avenue
Oxford

Mrs T McLean

17/02317/FUL

Change of use of dwelling house (Use Class C3)
to a House in Multiple Occupation
(Use Class C4). Provision of bin and cycle stores.

2A Chillingworth Crescent
Oxford

Ms K Harborne

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account: £47,824.16
Savings Acc: £7356.02

The internet service renewal has been received for another year. The cost will be £144.00.

Correspondence Received

As per list provided.

A letter has been received from Sandhills Community School asking about a grant. Clerk has requested a grant request form to be filled in from the Website.

Salt Spreading

The Parish Council have been contacted by Saltgritters Limited asking if their services are needed again this year. It was unanimously agreed to go ahead with the same route as last year as and when required. The budget that was decided on was £2500.00.

Clerk

Fireworks Event

The times and costs were confirmed for the night as follows:

Gate Opening at 5.30 pm
Fire to be lit 6.30 – 6.45 pm
Fireworks start at 7.15 pm
Fireworks end at 7.30 pm

Costs:

Adult £3.00 each
Age 5-16 £2.00 each
Under 5's free of charge

Clerk has contacted the Fire Brigade, Police and St Johns Ambulance.

Roz Smith will be arranging the posters.

RS

Steve Fuller will be arranging for a delivery of illuminating bracelets and necklaces.

SF

Barbara Naylor will be arranging the publicity.

BN

Allotment Grant Request

A request from the Allotment Committee has been received. More detail is required before making a full decision. It was decided that the Council would pay for a delivery of gravel to the site.

Clerk

Trees

Jayne Wright has contacted the Parish Council about a tree that has self-seeded on the Netherwoods footpath. Pictures were shown to the Parish Council. It was decided that David Adams would visit the site and report back to the Council.

Clerk/D
Adams

David Adams provided the Council with a full survey of trees in Sandhills. Clerk distributed the survey around for perusal. Glynis Phillips said she would contact the City Council to see what the position would be regarding the maintenance of the trees. Asking if volunteers could undertake any of the work.

GP

Noticeboards

Clerk reported back to let them know that she has contacted the Council to let them know that the Parish Council were disappointed that the charges had increased. Our contact has gone back to the person who provided the most recent quote and is currently awaiting their response.

Playing Fields

Peter Jacques has asked if the hedge at the bottom of the Playing Field could be cut at

the same time as the Millennium hedge. It was unanimously agreed to go ahead.

A tree has come down on the edge of the footpath near Nielsen's. A tree limb has also come down in Olive Jacks Field. It was decided to move ahead with the quotations.

A Curriculum Vitae has been received from a volunteer asking if the Council would like him to work for them on a casual basis on the tree work required. After discussion it was decided that it was a good idea, but unfortunately it would not be considered unless he had his own insurance.

A cost for fertilising the playing fields has been received.

2 x 2 ltr Praxys Weedkiller @ £62.00 per 2 ltr
£124.00

40 x 25 kg bags Marathon Sport Autumn Fertiliser 7.0.21 @ £17.72 per bag
£708.80

Engaging a licensed person to apply weed killer
Estimated £100.00

Hire of a fertiliser spreader
Estimated £150.00

Total costing for all playing areas £1082.80

AOB

Barbara Naylor has been contacted by Waheed about hiring the Pavilion and field for a football party. Barbara will need to liaise further to confirm no fireworks will be allowed and the fee.

Nielsen's will be moving out in March next year.

A question was asked about the savings account with Santander. Clerk will put on the next agenda for further discussion.

No other business.

Meeting closed at 8.30 pm.