

**Minutes of the Parish Council Meeting (public) held on Tuesday 2<sup>nd</sup> July 2019 at 7.00 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Liz Taylor, Graham Drummond, Roz Smith, Michael Philpott, Jackie Merritt, Steve Fuller, Michelle Ham, Vicki Purbrick

Glynis Phillips

Apologies: Nadia Amin, Jackie Merritt, Martyn Rush, Chewe Munkonge, David Adams

Absent:

**Public Session**

Roz Smith left the room due to the nature of the public attendance (Planning Application).

Members of the public were present to represent the planning application that has been received by the City Council from the premises Gracie J's: Ref 19/00970/FUL. Change of use from Retail (Use Class A1) to Beauty Salon.

After a big discussion and factual information provided it was decided that the only comment that would be made by the Parish Council was that it has a shared driveway for both parties that needs to be taken into consideration. Appointment books were provided to prove the amount of people that are attending the premises. Car Parking is available in the Ampleforth Car Park. A copy of the previous planning application 18/00323/FUL was provided for perusal. Proposal was Change of Use from office (Use Class B1) to retail unit (Use Class A1). On this document a section reads:

New A1 units are supported where they will not affect the viability and vitality of existing shopping centres and the scale of the development is appropriate to role and function of that area. The shops on Downside Road are considered to be individual shops rather than a neighbourhood centre. It is intended that the proposal is an expansion of the existing hairdressing business at 44 Downside Road to provide treatment rooms and a nail bar. Given that the proposal is only small scale, it is not considered to impact on the vitality of viability of other shopping centres.

**Conclusion:**

The proposed use is considered to provide an acceptable re-use of a vacant property which is unsuitable for residential use. The proposal is there recommended for approval subject to conditons.

	<p><b>Declarations of Interest</b></p> <p>No declarations of interest.</p>	
	<p><b>Community Beat Police Officers Report</b></p> <p>No report given.</p>	
	<p><b>To Confirm the Minutes of the Meeting held on the 4<sup>th</sup> June 2019.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p><b>Matters Arising from the Minutes of 4<sup>th</sup> June 2019.</b></p> <p>Michael Philpott asked if we had any updates about the work that took place in Downside Dip Play Area. Clerk will forward the email response on to the Inspectors.</p> <p>Liz Taylor asked if Councillors could please forward any information on to her for the Newsletter.</p>	Clerk
	<p><b>Play area reports</b></p> <p>A complaint was received from a local resident expressing concerns about the time the Kickabout Area was closed due to the noise. In the summer months the area is locked later in the evenings.</p> <p>A hole in the fencing was found in the Kickabout Area. Steve Fuller has repaired it.</p> <p>A local resident has mentioned that they think the equipment in Olive Jacks Play Area is now looking tired and worn.</p> <p>A cheque has been written ready for approval in the cheque list for the additional Rubber Mulch for Olive Jacks Play Area.</p>	
	<p><b>Community Safety Group</b></p> <p>No meeting has taken place. Awaiting a new date.</p>	
	<p><b>To Receive Report from Outside Bodies</b></p> <p>The drug issues that seem to be happening behind the Roundway are being investigated.</p> <p>A decision on whether the A40 gap will be closed permanently was deferred but now it has been announced that it will be closed permanently when the road resurfacing takes place from Thornhill Park &amp; Ride to the Collinwood Road Junction.</p> <p>Sandhills Bridlepath has now been cleared.</p>	

The Open evening in June at Stansfeld Park was well attended. Steve Burgess, CEO of Oxford Trust, gave a presentation on the history of the site and thanks were given for all support. The Education Centre is fully open and local schools are enjoying the woodland, the internal interaction activities and the science rooms.

Research groups are starting to fill the Innovation Centre. The café is open to the public (only cycle or pedestrian entry), but parking is available on Quarry Road, from 8.30 am until 3.00 pm. The outside decking area is wonderful to sit on enjoying coffee and bird song.

There are several events planned for the summer and the park will be fully open in September 2019. See their Website for more details:

<https://theoxfordtrust.co.uk/our-work/stansfeld-park>

Last October the City Council unanimously agreed to award the Freedom of the City to Benn Wenda. The Civic Ceremony will take place on 17<sup>th</sup> July at 5.00 pm in the Town Hall.

Friends of Bury Knowle Park Summer Social, for the walk in the park is taking place on Wednesday 10<sup>th</sup> July at 6.00 pm. Meet at the sensory garden just to the left and behind the Library. All welcome. Their Website is:

<https://buryknowlepark.wordpress.com>

The County Council has decided to close the A40 gap opposite Nielsen's development site. There are still no details of the possible A40 crossing from Collinwood Road to the Sandhills side.

The City Council has agreed to set up a Citizens Assembly at a cost of £200,000.00.

Risinghurst Community Association's AGM is taking place on Monday 8<sup>th</sup> July, all residents of Risinghurst and Sandhills are very welcome.

## **Planning Applications**

### **19/01438/H42**

Applications for prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6 M, for which the maximum height would be 3.9 M, and for which the height of the eaves would be 2.2 M.

49 Kiln Lane  
Oxford

Mr V Aggarwal

No Objection

**19/00970/FUL**

Change of use from Retail  
(Use Class A1) to Beauty Salon

Office  
44 Downside Road  
Oxford

Mrs T Fitz-Gibbon

No Objection

**19/01310/FUL**

Relocation of rear garden fence.

4 Pond Close  
Oxford

Mr & Dr D & D Meacoe & Makin

Comment: 14/7/19

No Objection

**19/01596/FUL**

Erection of single storey rear extension.

5 Ramsay Road  
Oxford

Mr M Apsley

Comment: 20/7/19

No Objection

**19/01556/FUL**

Formation of canopy to the front elevation.

11 Terrett Avenue  
Oxford

Mr Nanchahal

No Objection

**19/01681/FUL**

Change of use from dwelling house (Use Class C3) to House in Multiple Occupation (Use Class C4)

15 Grovelands Road  
Oxford

Mr K Singh

No Objection

**19/01497/FUL**

Erection of a two storey extension to east and west elevations to create An additional 1 x 1 bed flat (Use Class C3). Provision of private Amenity space, car parking and bin and cycle storage.

6 Bursill Close  
Oxford

Mr & Mrs J Webb

Comment: 25/7/19

No Objection

**Finance**

**Discuss & Agree Cheques for Payment**

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account:	£43,177.29
Savings Acc:	£11392.07
Savings Acc: (New Projects)	£38679.15

Clerk has now received the paperwork from Internal Audit. The only comment made was for the Council to add as much information from old files as possible to the Asset Register.

Clerk contacted the SLCC about Online Banking. The only bank recommended with the best cover for Clerk and Council is Barclays Bank. Clerk will do more enquiries. Existing signatories to stay in place whilst going forward.

#### Correspondence Received

As per list provided.

#### Trees

David Adams has liaised with Stuart Fitzsimmons and Matt Beckley for a meeting in Sandhills to look at the tree work required (replacing trees and one tree requiring a prune). It was suggested that it could cost up to £3000.00 to replace a tree. The Contractor has to be on the registered list to carry out the work. Matt Beckley is sending a colleague out to advise on the work involved. David in looking into a “Urban Tree Fund” grant.

#### Special Funds Pavilion

A new date for the meeting is being arranged.

#### Fete Update

Barbara reported that the event was very successful again. A full update will be given at the next meeting when bank statements etc. have arrived.

The Parish Council would like to thank the Fete Committee and all the volunteers for their hard work.

#### Playing Fields

Clerk reported that Philip Bonnier has been in touch with another contact in Penningtons Solicitors, hoping for an update on the situation soon.

**Allotment Risk Assessment/Agreement**

Clerk distributed the Risk Assessment received for perusal. Barbara Naylor has signed the contract that will now be forwarded to the Chairman of the Allotments Committee. It was suggested that the hedge along the allotments site needed trimming. Roz Smith will look into this.

**Grant Application – Neighbourhood Watch**

A grant application has been received by the local Neighbourhood Watch contact. They were hoping that the Parish Council could help with the funding of a yellow gazebo for future events like the fete. After discussion it was unanimously agreed by all councillors to approve the request. This was proposed by Roz Smith and seconded by Barbara Naylor.

**Dog Fouling**

It was reported that dog fouling seems to be getting worse in the area at present. Derek Taylor will be sending pictures to the Clerk so extra bins can be installed. The public are also encouraged to take a photo and then contact [Streetscene@oxford.gov.uk](mailto:Streetscene@oxford.gov.uk). It will be cleared within 24 hours if it is between Monday to Friday.

**Grant Application - Collinwood Road Church**

The application was received for a Children’s Holiday Event to be held 8<sup>th</sup> August 2019. The money would go towards the general running of the day. After careful consideration and looking at the accounts provided, the Parish Council unanimously agreed to a grant of £100.00. This was proposed by Roz Smith and seconded by Barbara Naylor.

**AOB**

An outbuilding in Pond Close was mentioned.

Meeting closed at 9.00 pm